

Mahesh Public School

CLASS -X

SUBJECT- ENGLISH GRAMMAR

ACTIVE AND PASSIVE VOICE

Sentences can be active or passive. Therefore, tenses also have "active forms" and "passive forms." You must learn to recognize the difference between these two .

Active Form

In active sentences, the thing doing the action is the subject of the sentence and the thing receiving the action is the object. Most sentences are active.

[Thing doing action] + [verb] + [thing receiving action]

Passive Form

In passive sentences, the thing receiving the action is the subject of the sentence and the thing doing the action is optionally included near the end of the sentence. You can use the passive form if you think that the thing receiving the action is more important or should be emphasized. You can also use the passive form if you do not know who is doing the action or if you do not want to mention who is doing the action.

[Thing receiving action] + [be] + [past participle of verb] + [by] + [thing doing action]

Rules to change from active to passive

- Identify the subject, the verb and the object: SVO.
- Change the object into subject.
- Put the suitable helping verb or auxiliary verb.
- Change the verb into past participle of the verb.
- Add the preposition "by"
- Change the subject into object.

Use of helping verbs according to the Tenses:

Simple Present: Is/am/are+ past participle

Active: She sings a song.

Passive: A song is sung by her.

Simple Past: Was/were + Past Participle

Active: She sang a song.

Passive: A song was sung by her.

Simple Future: Will be / shall be + Past participle

Active: She will sing a song.

Passive: A song will be sung by her.

Present Continuous: Is/am/are/+being+ past participle

Active: She is singing a song.

Passive: A song is being sung by her.

Past Continuous: Was/were + being + past participle

Active: She was singing a song.

Passive: A song was being sung by her.

Future Continuous: No Passive

Present Perfect: Has + been + past participle

Active: She has sung a song.

Passive: A song has been sung by her.

Past perfect: Had + been + past participle

Active: she had sung a song.

Passive: A song had been sung by her.

Future perfect: Will + have + been + past participle

Active: She will have sung a song.

Passive: A song will have been sung by her.

Note: Perfect continuous tense don't have passive forms.

Passive forms for different Kinds of sentences:-

Assertive Sentences

Active: He plucked a flower.

Passive: A flower was plucked by him.

Imperative Sentences (Negative)

Active: Don't run in the corridor.

Passive: You are asked/ordered not to run in the corridor.

Imperative Sentences (positive)

Active: Switch off all lights at ten.

Passive: You are asked/ordered to switch off all lights at ten.

Interrogative Sentences

Active: What is he doing?

Passive: What is being done by him?

Active: Did he write the story?

Passive: was the story written by him?

Sentences with two objects

Active: He lent me some money.

Passive: I was lent some money by him.

Some money was lent to me by him.

Verbs followed by Prepositions (phrasal verbs)

Active: The people laughed at the clown.

Passive: The clown was laughed at by the people.

Sentences beginning with let

Active: Let him finish the work.

Passive: let the work be finished by him.

Active: Let me solve this sum.

Passive: Let this sum be solved by me.

OR

You are asked to let me solve this sum.